

MPIC BUDGET FOR 2020 - APPROVED 2/6/2020

| | CATEGORY | 2020 BUDGETED AMOUNTS | 2019 ACTUAL AMOUNTS | COMMENTS |
|-----------------|---|-----------------------|---------------------|--|
| INFLOWS | TOTAL INCOME | 64,417 | 64,131 | |
| | CLUB MEMBERSHIPS | 11,259 | 11,259 | 2020 budget based on 2019 actual |
| | CLUBHOUSE RENTALS | 41,555 | 41,555 | 2020 budget based on 2019 actual |
| | EVENT-RELATED INCOME | 200 | 100 | 2020 Budget consist of \$200 estimated cash collected at the holiday party in December assuming we have a party and we charge. |
| | MIRALOMA LIFE ADVERTISING | 5,953 | 5,953 | 2020 budget based on 2019 actual amounts. |
| | RETAINED DEPOSITS | 250 | 250 | 2020 budget based on 2019 actual amounts. This is for any security deposits retained from renters in case of damage. |
| | DONATIONS/EVENT INCOME RE TO MPIC CAPITAL IMPROVEMENT FUND AND OTHER CLUBHOUSE PROJECTS | 5,000 | 4,910 | This is hard to budget for. This is a placeholder item for potential donations/event income received specifically for the Capital Improvement Fund, capital campaign or other clubhouse projects. |
| | DONATIONS - OTHER | 200 | 104 | This is for miscellaneous donations received |
| OUTFLOWS | TOTAL EXPENSES | 63,513 | 50,255 | |
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| | CIVIC PARTICIPATION | 785 | 514 | |
| | CIVIC PARTICIPATION:Coalition of San Francisco Neighborhoods (CSFN) | 265 | 264 | \$45 Annual Dues in March, \$150 Holiday Dinner donation in December, \$70 for refreshments |
| | CIVIC PARTICIPATION:OTHER | 250 | 250 | Miraloma Elementary Fun Run contribution in October |
| | CIVIC PARTICIPATION:West of Twin Peaks Central Council (WOTPCC) | 270 | - | 2020 includes Annual WOTPC dues of \$270. No dues paid in 2019 |
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| | CLUBHOUSE | 27,750 | 20,332 | |
| | CLUBHOUSE:CLEANING | 3,750 | 3,748 | 2020 Budget is \$233 a month for weekly cleaning and includes estimated costs of single event cleanings paid by renter, \$400 special floor cleaning if necessary and \$100 year end bonus to cleaner if approved. |
| | CLUBHOUSE:CLUBHOUSE AND RENTAL MANAGER | 6,500 | 6,500 | 2020 Budget is \$500 a month fixed stipend to Mia Waller plus \$500 year end bonus if approved. |
| | CLUBHOUSE:FURNITURE AND EQUIPMENT | 1,000 | 20 | 2020 Budget includes \$500 approved for purchase of replacement chairs, \$80 for chair cart, stage curtain rod replacement project if approved, supplies needed to complete kitchen ceiling light installation. |
| | CLUBHOUSE:LANDSCAPING | 5,400 | 6,260 | 2020 Budget is \$400 a month plus \$300 year end bonus to David Kimberling, if approved and \$300 for gardening supplies. |
| | CLUBHOUSE:REPAIRS | 3,000 | 2,326 | 2020 Budget is \$1000 for new stair hand rail if approved. \$95 annual fire extinguisher inspection, annual piano tuning if necessary, supplies for annual deck and stairs maintenance, repair of 3 wood window frames in closets due to some rot, annual exterior caulking/paint repair, electrical cover plates in basement, paint front fence if approved |
| | CLUBHOUSE:SUPPLIES | 1,100 | 1,010 | 2020 budget is based on 2019 actual. This includes cleaning supplies, filters, garbage bags, toilet and kitchen supplies, keys, lightbulbs. |
| | CLUBHOUSE:OTHER | 2,000 | 468 | 2020 Budget includes proposal by Daniel Homsey for a new street sign for clubhouse and replace current small square sign on fencing, if approved. |
| | CLUBHOUSE CAPITAL IMPROVEMENT FUND-ANNUAL CONTRIBUTION TO SAVINGS ACCOUNT | 5,000 | | 2020 budget is based on estimated remaining cash at end of year . This is the minimum amount to add to the savings account specifically for the clubhouse |
| | FUNDRAISING AND MEMBERSHIP | 590 | 120 | This is the estimated cost for purchasing 5000 Membership remit envelopes (2 year supply) possibly needed during year and by January 2021. Cost of envelopes and other stationery if needed. |
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| | INSURANCE POLICIES | 6,651 | 6,673 | |
| | Officers and Directors Liability Insurance | 1,858 | 1,858 | 2020 budget based on 2019 actual amount. Paid in May |
| | Clubhouse Property and Liability Insurance | 4,793 | 4,815 | 2020 budget based on 2019 actual amount. Paid in September. Consider removing \$100 a year business property insurance coverage. |
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| | INTERNET AND WEB | 680 | 547 | |
| | INTERNET AND WEB:HOSTING | 280 | - | 2020 Budget is for annual web hosting, etc with Aaron Proctor and FWD labs. |
| | INTERNET AND WEB:OTHER | 400 | 547 | 2020 Budget is cost of possible web page design changes |
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| | MIRALOMA LIFE | 12,602 | 12,503 | |
| | MIRALOMA LIFE:DELIVERY | 3,000 | 2,695 | 2020 Budget is for 4 carriers delivering 10 issues. Holiday bonus not included since there will likely be new carriers starting in September 2020 |
| | MIRALOMA LIFE:PRINTING | 9,602 | 9,808 | 2020 Budget based on 2019 actual amount. 10 issues of printing at \$960.23 per month |
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| | MPIC EVENTS | 8,100 | 2,821 | |
| | MPIC EVENTS:OTHER UNIDENTIFIED MPIC EVENTS | 500 | 168 | 2020 budget for unplanned events such as possible movie nights |
| | MPIC EVENTS:POSSIBLE FUNDRAISER FOR CLUBHOUSE EARTHQUAKE RETROFIT | 1,000 | 791 | Proposed by Jean and Todd. 2020 budget: \$1000 for an event to fund Clubhouse EQ retrofit if approved. |
| | MPIC EVENTS:ELECTION NIGHT | 50 | - | Mandatory third week in June |
| | MPIC EVENTS:HOLIDAY PARTY | 1,800 | 1,862 | 2020 Budget for holiday party, if approved. |
| | MPIC EVENTS: POSSIBLE NEIGHBORHOOD WIDE BLOCK PARTY | 4,000 | | Proposed by Stephanie Boudreau. 2020 budget amount if approved. |
| | MPIC EVENTS:RESILIENT MIRALOMA PARK TOTALS | 750 | - | |
| | MPIC EVENTS:RESILIENT MIRALOMA PARK:SPECIAL NEWSLETTER INSERTS | 400 | - | 2020 Budget includes cost of printing/inserting Help/OK signs into newsletter |
| | MPIC EVENTS:RESILIENT MIRALOMA PARK:OTHER RESILIENT MIRALOMA PARK | 100 | - | 2020 Budget for unidentified costs |
| | MPIC EVENTS: RESILIENT MIRALOMA PARK: BLOCK CHAMPIONS | 250 | | 2020 Budget for as yet unidentified Block Champion program event costs |
| | MPIC UTILITIES | 4,179 | 4,027 | |
| | MPIC UTILITIES:GAS AND ELECTRIC | 1,634 | 1,634 | 2020 Budget based on 2019 actual |
| | MPIC UTILITIES:PHONE AND VOICEMAIL | - | 151 | Google Voice is \$0 cost |
| | MPIC UTILITIES:WASTE COLLECTION | 1,521 | 1,521 | 2020 Budget based on 2019 actual |
| | MPIC UTILITIES:WATER | 454 | 454 | 2020 Budget based on 2019 actual |
| | MPIC UTILITIES: INTERNET/WIFI FOR CLUBHOUSE | 570 | 266 | 2020 Budget of \$45 a month. Initial one year subscription expires 10/31/2020 and price will increase. |
| | NEIGHBORHOOD EMERGENCY RESPONSE TEAM (NERT) | 100 | - | 2020 Budget estimate needed for any NERT activities |
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| | OFFICE EXPENSES | 100 | 26 | paper, markers, pens, nametags, stamps, envelopes, other office supplies |
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| | PAYPAL AND STRIPE FEES | 1,040 | 1,040 | 2020 Budget based on 2019 actual. Fee is 2.9% plus .30 for rents and membership fees received via Paypal and Stripe |
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| | RENT EXPENSE- PARKING LOT | 1 | 1 | Annual rent to SFPUC |
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| | TAX EXEMPTION RELATED EXPENSES | - | 762 | None expected for 2020. |
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| | TAXES | 935 | 888 | |
| | TAXES:CITY AND COUNTY | 900 | 853 | San Francisco property tax for clubhouse property paid in April and December. Property tax may be less if we qualify for the welfare exemption. |
| | TAXES:STATE | 35 | 35 | Annual fee to Secretary of State and \$10 to FTB Form 199 in May |
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| | Net Difference: | 904 | 13,876 | Income exceeds expenses |